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MEMORANDUM TO: Chief, Finance Division

THROUGH

Contract Personnel Division

SUBJECT

: Extension of Contract of Spencer C. TERTELING

It is requested that the contract for Spender C. TERFELING be extended for a period of one (1) year effective 4 April 1902.

No changes are to be inde in the existing provisions.

N. A. GANEY

Chief. Issk force W